

BANKS FIRE DISTRICT #13

13430 NW MAIN STREET, BANKS, OR 97106

REGULAR BOARD MEETING MINUTES

Meeting Date: Wednesday, February 11, 2026

Meeting Location: Banks Fire District #13, Banks Fire Station 13 Training Room

Call to Order: Board Vice Chair Mark Standley Jr. called the meeting to order at 6:00 pm

Board Members Present: Clint Jackson, Pete Lux, Mark Standley Jr., John Wren

Board Members Absent: Kevin Henning

Approval of Agenda (Action Item): John Wren made a motion to approve the agenda as presented. Pete Lux seconded the motion. Voting in favor: Clint Jackson, Pete Lux and John Wren. Opposed: None. The motion carried.

Approval of Minutes of Previous Regular Board Meeting (Action Item): Motion by Clint Jackson to approve the minutes from the General Session January 14, 2026. Pete Lux seconded the motion. Voting in favor: Clint Jackson, Pete Lux and John Wren. Opposed: None. The motion carried.

Treasurer's Report: LGIP: \$1,116,614.59

General Fund: \$	539,052.48
Capital Funds: \$	936,849.29
Debt Service: \$	301,516.45

US Bank: \$ 80,136.22

Approval of Accounts Payable (Action Item):

Motion by John Wren to approve accounts payable as of January 31st 2026, in the amount of \$653,358.30 as corrected. Clint Jackson seconded the motion. Voting in favor: Clint Jackson, Pete Lux, and John Wren. Opposed: None. The motion carried.

Financial Statements Received by Board of Directors (Action Item)

Financial statements were received and reviewed by the board. Motion by Clint Jackson to receive financial statements of the district dated January 31st, 2026. Pete Lux seconded the motion. Voting in favor: Clint Jackson, Pete Lux and John Wren. Opposed: None. The motion carried.

REGULAR BOARD MEETING MINUTES FOR February 11, 2026

Information Items:

Chief's Report:

- There were 73 calls in January which is above average call volume for this time of year.
- Park Agreement is completed and payment of \$20,000 was received today.
- Budget meeting will be in April instead of May this year.
- Put in a URA funding request with the City of Banks URA for \$50,000 next budget year.
- Carpets at Station 13 and Station 14 were cleaned.
- Sleeping quarters were upgraded with new beds and desks.
- ZCS submitted our seismic grant for Timber Station on 1/23/2026.
- Fire signal funding request has been transferred over from Senator Webber's office to State Senator Darcey Edwards. The state limited each senator to two projects. Because Senator Darcey Edwards is in our jurisdiction, Senator Webber transferred our project to Senator Darcey Edwards. The funding request is still on going.
- The banquet awards event went well with over 100 in attendance.
- This is Kari Erverts last Board Meeting. She will be going part time in April and will be retiring at the end of June.

Training Officer Report:

- Annual training calendar is complete. ODOT will do a Highway traffic Safety class this month for us. NW Natural will do a presentation on gas emergencies next month.
- Preparing for DPSST accreditation to be done March 4th.
- DO Haney is still looking for instructors for the spring recruit academy.
- DO Haney is working with Forest Grove and ODF on the Spring Wildland Academy. Forest Grove will be hosting this year.
- DO Haney will be hosting a S215 Class here which is a structure triage class.
- DO Haney is continuing to work on apparatus inventories.
- OPS reached out for forcible entry training. To be concluded early March in two sessions.
- DO Haney is working on getting a car prop from Spieschart's.

Volunteer Coordinator Report:

- Lt. Wong continues to enforce participation in members.
- Lt. Wong met with Liberty High School's Fire Science program this week for recruiting.
- Lt. Wong continues to work on special projects.

EMS Officer Report:

- We had one transport for January out in Vernonia.
- EMR class has officially started. There are 8 people in the class.
- One of our Paramedic School Scholarship recipients recently passed her final written and practical exams. She's wrapping up her internship and is scheduled to graduate on February 24th. From there she will be taking the national test to obtain her paramedic license. Her agreement with the department is that she will remain in good standing with us for a year after being licensed. In conversations with her, she is excited to work in Banks as a paramedic.

Public Information Officer (PIO Scott Adams) Report:

- Thank you for being at the banquet awards.
- A week ago, there was a head a collision. On the Washington County scanner page people in the public were noting they were listening to the calls and gave positive feedback about how well we did.
- EMS report- EMR class offered to cert members in our region.
- PIO Scott Adams is going to appear before legislative committee.
- Station 13 old dorm mattresses went to Love Inc.
- Reminder to please join us for the Banks Pancake Breakfast March 1st.
- PIO Mitch Ward & Scott Adams will be attending a PIO State Conference.

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Old Business: NONE

New Business:

- **Board Policy 37: Official Compensation for Food, Beverages, and District-Related Items –**

Board policy Board would like to review the policy and bring it back to the board meeting next month.

- **Surplus Training Engine –**

The new engine will be completed at the end of August to the first week of September. Once the new engine is on the line we planned to surplus our training engine, also known as Engine 13. Right now, the market is good for selling engines. We aren't using the training engine very often; it's a good time to sell while the training engine is in good condition with low miles. Chief Linz is considering using an auction to sell. We need the board to surplus the engine before we can sell the training engine.

Motion by Clint Jackson to declare the training engine as a surplus and gives Chief Linz permission to move forward. Pete Lux seconded the motion. Voting in favor: Clint Jackson, Pete Lux and John Wren. Opposed: None. The motion carried.

Audience Response:

- There was no response from the audience.

Good of the Order:

- There was no Good of the Order.

Adjourn Meeting: There being no further business Board Vice Chair Mark Standley Jr. adjourned the meeting at 6:53 pm.

Pete Lux, Secretary

Michelle Byrnes, Recording Secretary